

Department of Labour
Administrative Calender Proposal 2021

Month	Proposed Target	Implementing Authority under this Department
J a n u a r y	Organising Shramik Melas	Labour Commissionerate
	Workshop with EODB Stakeholders	
	Workshop for Framing of Draft Rules relating to Labour Codes	
	Preparation of Draft Budget for the Commissionerate	
	Review Meeting of Labour Commissionerate	
	Publication of ShramikBarta	State Labour Institute
	Workshop on Labour Codes	
	Starting of Online Classes of PGD HRD & LW Academic Session 2020-2021	
	Starting of Courses under WTC	
	Initiation of admission process for “Advanced Diploma Course on Construction-Safety”	
	Prashikshan Shibir for Domestic workers	Directorate of Employment
	Mock Test (Online)	
	Special Coaching for competitive Exam	
	Career Talk in Schools & Colleges	
A road for Fire Engine at the backside of the Manicktala ESI Hospital	ESI(MB) Scheme	
Introduction of e-Office	Labour Welfare Board	
F e b r u a r y	Observance of Social Security Fortnight (LWFC wise)	Labour Commissionerate
	Special drive on collection of feedback on EODB	
	Meeting of Three Boards - WBUSWWB, WBOCWBB, WBTWSSS	
	Initiation of study/research work on Labour Migration/ Gender Studies/ Child Labour/ POSH at Workplace	State Labour Institute
	Preparation of Draft Rules on Labour Codes	
	Training program on Basic Computer knowledge	
	Training Program on WBHS	
	Workshop on EoDB	
	Prashikshan Shibir for Domestic workers	Directorate of Employment
	Mock test (Online).	
	Special Coaching for competitive Exam	
	Career Talk in Schools / Colleges / Institutions.	
	Non-communicable disease prevention camp at factory campus by Durgapur ESIH	ESI(MB) Scheme
	Safety Awareness Programme/ Seminar	Directorate of Factories
Mock-drill of the Onsite Emergency Plan	Labour Welfare Board	
Sit & Draw Competition		
M a r c h	Reconciliation of Utilizations under different heads of expenditure	Labour Commissionerate
	Workshop for discussing guidelines on BMSSY	
	Registration of land for construction of Shramik Bhavan at Haldia	
	Distribution of benefits under Social Security Schemes	
	Training Program on Labour Code	State Labour Institute
	Gender Sensitivity & Women Empowerment Program	
	Collaborative Program on Social Security for unorganized workers	
	Training programme on Dengue management at Manicktala ESI	ESI(MB) Scheme
	Certification of 400 registered Boilers	Directorate of Boilers
	Observation of National Safety Day by National Safety Council, West Bengal Chapter	Directorate of Factories
	Mock-drill of the Onsite Emergency Plan	
	Sit & Draw, Carrom, Badminton & Volleyball Competition	Labour Welfare Board

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A p r i l	Workshop on process re-engineering on EODB	Labour Commissionerate
	Distribution of benefits under Social Security Schemes	
	Publication of ShramikBarta	State Labour Institute
	Inauguration of Advanced Diploma Course on Construction-Safety (Session 2021-22)	
	Seminar on “ Domestic Workers and Labour Legislations—issues and prospects	
	Training Program on Advanced Computer Knowledge	
	Training Program on DDO Functioning	
	Prashikhan Shibir for Domestic workers	Directorate of Employment
	Mock test (Online)	
	Motivation cum Awareness Camp	
	Special Coaching for Competitive Exams.	
	Career Talk in Schools & Colleges	
	Training on RNTCP at Manicktala ESI Hospital	ESI(MB) Scheme
	Safety Awareness Programme/ Seminar	Directorate of Factories
	Mock-drill of the Onsite Emergency Plan	Labour Welfare Board
Carrom, Badminton & Volleyball Competition		
M a y	Implementation of e-Office framework in JLC Offices	Labour Commissionerate
	Follow-up meeting on process re-engineering on EODB	
	Training Program on “Good Governance”	State Labour Institute
	Internal assessment of 1 st Semester of PGD HRD & LW	
	Training Program on Leadership Development	
	Prasikshan Shibir for Domestic Workers	Directorate of Employment
	Mock test (Online)	
	Motivation cum Awareness Camp	
	Special Coaching for competitive Exam	
	Career Talk in Schools & Colleges	
	Setting up of ICU at Asansol & Serampore ESI Hospital	ESI(MB) Scheme
	Safety Awareness Programme/ Seminar	Directorate of Factories
	Mock-drill of the Onsite Emergency Plan	Labour Welfare Board
May Day Celebration		
J u n e	Awareness Generation on EODB	Labour Commissionerate
	Observation of World Day against Child Labour on 12th June	
	1 st Semester examination of PGD HRD & LW	State Labour Institute
	Training Program on BMSS	
	Training program on Labour Codes (zone wise)	
	Training Program on Ensuring Safety, Health & Welfare at workplace	
	Publication of Special Gazette—Labour Codes & Rules	Directorate of Employment
	Prasikshan Shibir for Domestic Workers	
	Mock test (Online)	
	Motivation cum Awareness Camp	
	Special Coaching for competitive Exam	
	Career Talk in Schools & Colleges	ESI(MB) Scheme
	Setting up of ICU at Budge Budge & Kamarhati ESI Hospital	
	Certification of 400 registered Boilers	Directorate of Boilers
Safety Awareness Programme/ Seminar	Directorate of Factories	
Mock-drill of the Onsite Emergency Plan		

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	Football Tournament	Labour Welfare Board
J u l y	Awariness Generation on BMSSY	Labour Commissionerate
	Steps towards development of an online module of FAWLOI	
	Training Program on Behavioural Skills	State Labour Institute
	Publication of ShramikBarta April-June ,2021 issue	
	Workshop on Role of Conciliation officers in relation to NCLT	
	Workshop on Skill Development of Women for Employability and Entrepreneurship	
	Prashikshan Shibir for Domestic workers	Directorate of Employment
	Mock Test (Online)	
	Motivation cum Awareness Camp	
	Special Coaching for competitive Exam	
	Career Talk in Schools & Colleges (Online)	
	Setting up of C.T. Scan unit at Gourhati, Asansol, & Ulberia ESI Hospital	ESI(MB) Scheme
	Safety Awareness Programme/ Seminar	Directorate of Factories
	Mock-drill of the Onsite Emergency Plan	
Football Tournament	Labour Welfare Board	
A u g u s t	Review meeting on Labour Codes	Labour Commissionerate
	Steps towards development of an online module of FAWLOI	
	Sensitisation programme on women, migrant and adolesencent worker	State Labour Institute
	Training Program on Role and functions of Quasijudicial authorities in perspective of Labour Codes	
	Training Program on BMSS	
	Training Program for officers of DoE	Directorate of Employment
	Prasikshan Shibir for Domestic Workers.	
	Mock test (Online).	
	Motivation cum Awareness Camp	
	Special Coaching for competitive Exam	
	Career Talk in Schools & Colleges	ESI(MB) Scheme
	Opening of tie-up Service Dispensary at Alipurduar Duar Town & Raghunathpur Town	
	Online approval of Manufacturing Certificate	
	Safety Awareness Programme/ Seminar	Directorate of Factories
Mock-drill of the Onsite Emergency Plan	Labour Welfare Board	
Quize/ Debate Competition		
S e p t e m b e r	Training program on Labour Code(Zone wise)	State Labour Institute
	Training Program on Facilitating Gender Sensitive Environment	
	Training Program on WBHS	Directorate of Employment
	Prashikhan Shibir for Domestic workers	
	Mock test (online)	
	Motivation cum Awareness Camp	
	Special Coaching for competitive exams.	
	Career Talk in Schools & Colleges	ESI(MB) Scheme
	Opening of tie-up Service Dispensary at PuruliaTown	
	Certification of 400 registered Boilers	Directorate of Boilers
	Safety Awareness Programme/ Seminar	Directorate of Factories
	Mock-drill of the Onsite Emergency Plan	
O	Preliminary Meeting on EoDB 2021-22	Labour Commissionerate
	Distribution of benefits for unorganised workers	

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c t o b e r	Publication of Shramik Barta July –September, 2021 issue	State Labour Institute
	Workshop on sensitization & Awareness generation on prevention , rescue and rehabilitation of Child and bonded labour	
	Inaguration of MCC Budge Budge	Directorate of Employment
	Career Talk in Schools & Colleges	
	Non-communicable disease prevention camp at Factory campus by Durgapur ESIH	ESI(MB) Scheme
N o v e m b e r	Inaguration of Shramik Bhavan at Bolpur	Labour Commissionerate
	Meeting of Three Boards - WBUSWWB, WBOCWBB, WBTWSSS	
	Preparatory meeting of Observance of Social Security Month	
	Training Program on Labour Codes	State Labour Institute
	Training Program on RTI Act	
	Training Program on BMSS	
	Prashikhan Shibir for Domestic workers	Directorate of Employment
	Mock Test (Online)	
	Motivation cum Awareness Camp	
	Inaguration of MCC, Krishnanagar, Durgapur and Berhampur	
	Special Coaching for competitive exams	
	Career Talk in Schools & Colleges	ESI(MB) Scheme
	Training of Pharmacists at Central Medical Store	
	Online system for Testing of Materials	Directorate of Boilers
	Safety Awareness Programme/ Seminar	Directorate of Factories
	Mock-drill of the Onsite Emergency Plan	
Zonal Cultural Competition	Labour Welfare Board	
D e c e m b e r	Review Meeting of Labour Commissionerate	Labour Commissionerate
	Workshop with the EODB Stakeholders	State Labour Institute
	Internal Assessment –2 nd Semester PGD HRD & LW	
	Training Program on Social Security Code (Collaborative with NLI)	
	Training Program on Managing Work Effectively : A Behavioural approach (Collaborative prog with NLI)	Directorate of Employment
	Prasikshan Shibir for Domestic Workers	
	Inaguration of MCC Siliguri, Burdwan, Haldia, Khidirpur	
	Development for Apps for Domestic Workers	
	Mock test (Online)	
	Motivation cum Awareness Camp	ESI(MB) Scheme
	Special Coaching for Competitive Exam	
	Opening of tie-up Service Dispensary at Balurghat Town, Raiganj Town	Directorate of Boilers
	Certification of 400 registered Boilers	Labour Welfare Board
Annual Sports/ State Level Annual Sports	Labour Welfare Board	